

CONFIGURING YOUR E-MAIL SETTINGS

Report to agent

You can have E-Catch send e-mail to your agent automatically. This can be done for daily reports, landing declarations etcetera. Your agent only needs weekly reports.



Before you can send e-mail from e-catch, you will have to configure your e-mail settings. See the manual [Configuration E-mail](#) for more information.

To configure your report settings, first make sure you are in the

Report tab in

the **E-mail** screen. You can get there by going to **Settings > E-mail** and then switching to the Report tab. (Image 1)



Image 1 | [Click the Report tab](#)

In the report tab you see a lot of options. The options from **SMTP Server** to **Use SSL (Secured SMTP)** are the settings for the server to send e-mail from. We will now explain the option starting with **Report** your agent needs.

Note: you can add multiple comma-separated e-mail addresses to each field.

Report after PRN – this is a report that includes all caught fish and is sent at the end of each week. To send this report weekly, check the box behind **Report after PRN** and enter the e-mail address of the agent in the field behind it.

Once you've added the e-mail address of the agent to all fields that are necessary, don't forget to save using the **Save** button!