

CONFIGURING YOUR E-MAIL SETTINGS

Report to P&O

You can have E-Catch send e-mail to your P&O automatically. This can be done for daily reports, landing declarations etcetera. Your P&O only needs landing declarations.



Before you can send e-mail from e-catch, you will have to configure your e-mail settings. See the manual [Configuration E-mail](#) for more information.

To configure your report settings, first make sure you are in the

Report tab in

the **E-mail** screen. You can get there by going to **Settings > E-mail** and then switching to the Report tab. (Image 1)

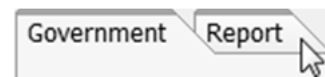


Image 1 | [Click the Report tab](#)

In the report tab you see a lot of options. The options from **SMTP Server** to **Use SSL (Secured SMTP)** are the settings for the server to send e-mail from. We will now explain the option starting with **Report** your P&O needs.

Note: you can add multiple comma-separated e-mail addresses to each field.

Report after LAN – this report contains information about all catches and is sent each time you send a landing declaration. To send this report to your P&O automatically, check the box behind **Report after LAN** and enter the e-mail address of your P&O in the field next to it.

Once you've added the e-mail address of the P&O to all fields that are necessary, don't forget to save using the **Save** button!